

Harrogate Integrated Facilities (HIF) Ltd Newsletter - Issue IV

Summary:

- 1 - Update from Andy Colwell
- 2 - NHEF Day
- 3 - HIF Reading Group
- 4 - HIF Recruitment Day



Welcome - Gary Barrett, Non-Executive Director

I am very happy to have been given the opportunity to work at HIF as a Non-Executive Director on the Board. I have never worked for the NHS before, which may prove to be a good thing. I have however worked on many Boards, both not for profit and global commercial corporates. I look forward to being able to use these skills fully to help as we all develop HIF, both as a great place to work and to continue to deliver outstanding services to #teamHDFT and others.



I am keen that we on the Board work closely with you all in achieving the above aims and I look forward to meeting as many of you as I can, so please stop me and say hello if you see me.

Welcome - Richard Stiff, Non-Executive Director



I have been a Non-Executive Director of #teamHDFT since May 2018, together with being Chair of the Trust's Audit Committee and have now joined as a Non-Executive Director of HIF, as from May 2022.

I have extensive experience of being part of a Board, including being the Chair of the Board of a data services company, owned by a consortium of 150 English local authorities.

I am originally from Suffolk, but now live near Selby. I am an avid Ipswich Town FC fan, support my local cricket club and also have a passion for motorcycles.

I look forward to working with you all!

Update from Andy Colwell, Deputy Director of Estates and Facilities

As part of #teamHDFT's Sustainability agenda, HIF developed our "Green Plan 2022-2025", which was approved in March 2022.

The plan, which initially covers the next three years, sets out the key areas we need to focus on, for instance to significantly reduce carbon emissions across our footprint by developing schemes that support walking and cycling, enhance green spaces, reduce pollutants and waste, improve energy efficiency and increase recycling.

The plan will help us to become a greener, more sustainable organisation, which will also lead to financial benefits. Delivering our green objectives will lead to reduced running costs and the savings can be used to support improvements in patient care.

It will also start us on our journey to be "carbon net-zero". You may be aware that the UK Government has committed to achieving carbon net-zero emissions by 2050. This is a mandatory target, set by the Climate Change Act 2008. The NHS has acknowledged its significant contribution to UK carbon emissions and has therefore set a target to become carbon net-zero by 2040.

We will continue to update you on our progress with this, upcoming projects and how you can get involved over the coming months.

One project that has recently been completed is our fantastic cycle shed.

Our state of the art cycle storage features space for 44 bikes and contains a tool kit station plus two charging points for electric bikes and is only accessible by staff with specified permission, for

added security.

We have also been working on enhancing all of our green spaces, especially following the donation of some fantastic flowers, which were award winners at BBC Gardeners World Live! Thank you to our HIF colleagues and wonderful Volunteer Gardeners for your work!



Help with the HIF Green Plan and go paperless! Sign up via our website and receive a digital copy of the Newsletter!



We Want Your Feedback

Would you be interested in a HIF Colleague Forum?



We want to hear from you!

Would it be helpful to have a regular meeting where HIF colleagues can raise issues, ideas, concerns and suggestions? These can be aired and resolutions found!

If so, let us know!

Get in touch:

Email: hif.harrogate@nhs.net

Call: Amelia Helsby, ext.3784

or scan the QR code to complete our form



National Healthcare Estates & Facilities Day - 15 June 2022

We celebrated the first ever National Healthcare Estates & Facilities Day on 15 June, a day to celebrate all of the essential work that we provide to assist in the delivery of health and social care across #teamHDFT.

Nationally, estates and facilities services are estimated to make up 8% of the NHS workforce, a huge 250,000 people! Here at HIF, we have almost 400 HIF colleagues, who are all vital to the running of #teamHDFT.



The HIF Management Team set up camp in the Herriots Lounge all day, to meet and greet as many HIF colleagues as possible. Managers also travelled over to Ripon Community Hospital to meet with the staff based there.

Each colleague received a fabulous gift bag, with amazing donations, courtesy of the Harrogate Hospital & Community Charity Team (HHCC), including a personal thank you from our Managing Director, Yorkshire teabags, H2K goodies and more!

The day started with a delicious pastry breakfast, free for each colleague, courtesy of the Catering Team and continued with a raffle, quiz and awards. There was a fabulous pizza lunch with cake, plus giveaways including water bottles and post-it notes.

Thank you to the #teamHDFT Business Development Team for coordinating donations and the goody bags - we also raised almost £300 for HHCC!



RAFFLE WINNERS:

- Peter in SSD - £50 Amazon voucher
- Herriots Team - Fruit Hamper
- Keith Stimpson - £100 Betty's voucher
- Lucy Simmons - 4 ball at Pannal Golf Club, with breakfast on arrival and a meal on completion
- Charles Ingham - Afternoon tea and Prosecco for 4 at The Tipi on the Stray, courtesy of the Cedar Court Hotel Charlton, from the Porters team - A case of fine wine glasses
- Kath Pedel - £100 voucher for William & Victoria Restaurant
- Tim Wilkinson - £100 voucher for La Feria
- Rafal Gasiorowski - A bottle of Prosecco



National Healthcare Estates & Facilities Day will be an annual event, taking place on the third Wednesday of June - look out for our event next year!

Nominations Now Open!

KITE Awards

HDFT & HIF

**Colleague Recognition
Awards 2022**

Our awards are a chance to recognise the hard work, dedication and outstanding care given by our colleagues and teams across Harrogate and District NHS Foundation Trust and Harrogate Integrated Facilities, and to share their achievements for the wider benefit of patients/service users and staff





Our Award Categories

Directorate Awards - Integrity

Corporate Directorate Colleague of the Year

Children's and Community Care Directorate
Colleague of the Year

Long Term and Unscheduled Care Directorate
Colleague of the Year

Planned and Surgical Care Directorate
Colleague of the Year

Harrogate Integrated Facilities Colleague of the Year

These awards (one for each directorate) are for any colleague in these directorates who provides exceptionally high quality services to patients/services users and/or colleagues, or has demonstrated exceptional improvements to a service with clear benefits for others.

Overall Colleague of the Year Award

This award, which is decided by the Chair and Chief Executive of HDFT, considers the winners of the 'Directorate Colleague of the Year Awards', and is awarded to the individual who best embodies the qualities required to be considered 'Overall Colleague of the Year'. *It is not possible to make a direct nomination for this award.*

Directorate Awards - Teamwork

Corporate Directorate Team of the Year

Children's and Community Care Directorate
Team of the Year

Long Term and Unscheduled Care Directorate
Team of the Year

Planned and Surgical Care Directorate
Team of the Year

Harrogate Integrated Facilities Team of the Year

These awards (one for each directorate) are for any teams in these directorates who consistently deliver a high quality and efficient service, with a clear focus on the needs of others, be that patient/service users or colleagues. Perhaps they have implemented change and/or improved their service, and this can be evidenced.

Overall Team of the Year Award

This award, which is decided by the Chair and Chief Executive of HDFT, considers the winners of the 'Directorate Team of the Year Awards', and is awarded to the team which best embodies the qualities required to be considered 'Overall Team of the Year'. *It is not possible to make a direct nomination for this award.*

Showing Kindness Award

This award is for a person or a team at HDFT or HIF that shows genuine kindness and compassion for others, and is understanding and appreciative of others. They treat people as valued individuals, understand different points of view and strive to put the needs of others before their own.

Equality and Inclusion Award

Equality and inclusion is key to HDFT and HIF's values and strategies. This award is for a person or team at HDFT or HIF who has consistently demonstrated that they show respect, inclusivity and act fairly at all times.

Quality of Care Award

This award is for an individual or a team that has made a significant contribution to a measurable improvement to patient safety and experience.

Innovation, Research and Improvement Award

This award recognises excellent examples of innovation, research and improvement which has had clear benefits for patients, service users or colleagues.

Volunteer of the Year Award

This award is for an individual or team of volunteers who very generously give up their free time to support colleagues across the Trust. They work tirelessly with lots of enthusiasm and energy to provide much needed support for staff, patients/service users and visitors.

Thank you to Steve Worwood

Steve Worwood retired on 21 June 2022, after a long career with the NHS. Steve started working for the NHS in 1987, as a Fitter for Scotton Bank Hospital. Over his career he was an Apprentice Engineer, a Charge Hand Fitter and, by chance, in the mid nineties, he became a Steriliser Technician. Steve is very proud to say that some of the systems and processes he helped to implement at that time are still in place today! In 2004, Steve became Estates Supervisor, then later Estates Compliance & Safety Manager. He was appointed to Head of Estates in 2020. Steve says he will miss his colleagues, but he plans to spend his time as a Warden at the Nosterfield Nature Reserve. He has been involved with the nature reserve since 1986 and says "it is a huge privilege to be able to handle wild birds and gather information to help protect them". Steve is also looking forward to being able to travel more, with plans to visit India and Mongolia to see the snow leopards, as well as Japan in 2023, to see the Blakiston Fish Owl, the largest living species of owl, and the Stellers Sea Eagle, the world's biggest eagle!



Goodbye to Abby Cressey

SSD also said goodbye to Abby Cressey, Compliance Technician, following almost 10 years of service in the NHS. Abby started her career as Bank Staff, working her way through until she found SSD, where she completed her Apprenticeship and



helped to form the SSD Compliance Technician role. During her time with #teamHDFT, Abby has had two babies, become a Shepherdess and also runs her own business as a Tropic Ambassador, so she is going to be kept busy!

Abby is transferring her quality and compliance skills to the food industry, moving to the family business, Yorkshire Flapjacks.

Best of luck to Abby, especially with her many sheep!



Goodbye from Dean Harker

It is with equal sadness and excitement that I have to say goodbye to all my HIF and #teamHDFT colleagues.

I have chosen to take advantage of an opportunity within a position that will further challenge and enable me to develop and advance an NHS career, as well as a relocation that supports my work/life balance.

I shall be assuming the role of Community Project and Transformation Manager for York & Scarborough Teaching Hospitals NHS Foundation Trust, with effect from 11 July 2022.

Working at HIF and #teamHDFT has been a very educational and rewarding experience for me and I would like to thank you all for the opportunities, lessons, friendship and the support you have all given me during my time with HIF. I have enjoyed working with all teams and colleagues across the company and the Trust and I wish everyone great success and happiness for the future.



Best of luck to Steve, Abby, Dean and others, you will be missed!

Thank you

Suggestions Boxes

The HIF Suggestions Boxes are installed and ready for your input!

We are looking for constructive feedback and suggestions of ways to help improve the way HIF works, your working lives as colleagues and anything else you think we should be aware of. As a team, we need to work together to make HIF the best working environment it can be. We want to hear from you, how you feel HIF can improve or change, new and innovative ideas and your observations. These can be anonymous, but we would love to be able to give feedback on your ideas, so do please add your details, if you are happy to do so.



Harrogate Integrated Facilities (HIF) Ltd

Meet & Greet Session

Tuesday 30 August 2022
Drop in between 1.30pm and 3pm
Herriots Meeting Room



Please drop in to meet the HIF Executive Team -
the perfect opportunity to share your thoughts,
ideas, suggestions and ask questions, with
refreshments!

HIF Portal

The HIF Portal is live - sign up today via our website!

This is a staff only area of the HIF website where you can find details of upcoming events, departmental policy documents and also HIF staff policies.

The Portal was subject to a trial with a small number of colleagues, who said they felt the Portal was easy to navigate and made for an interesting read - let us know what you think!

Don't forget to also check our Social Media pages for updates and the #teamHDFT app for competitions, discounts and news - there is something for everyone!

Fantastic
and easy
to use!

Very
useful

Easy to
access.

Really informative and a
great platform to
access vital information.

Mary Meets - Kayte Sexton

Kayte lives locally and is Contracts Manager for HIF, looking after all the suppliers to the Estates and Facilities services in #teamHDFT. She is also a key contact between HIF and #teamHDFT. Kayte describes herself as enthusiastic, committed and positive!

Kayte previously worked for the Facilities department at North Yorkshire County Council and came to HIF because she wanted to find a team-oriented and supportive environment, where she could make a difference. Kayte has been part of managing the Travel Plan project, which is a new venture designed to improve travel to the Hospital sites for staff and patients, with a view to reducing the carbon footprint.

Kayte is proud that there is a lot of work happening to improve HIF's services, but finds the main challenge is prioritising tasks.

Her advice would be to always follow procedures, but challenge them positively where needed to help bring about change.

An interesting fact about Kayte is that she once did a hang glide 1 mile up in the sky and saw the curvature of the Earth!



HARROGATE HOSPITAL & COMMUNITY CHARITY'S OUTDOOR POP UP CHRISTMAS MARKET 2022!

SUNDAY
27
NOVEMBER

10AM-4PM

**HARROGATE
RAILWAY
ATHLETIC F.C.
HG2 7JA**

**A VISIT TO FATHER
CHRISTMAS FOR
CHILDREN!**

**PLUS HIS
MERRY
DONKEYS!**



**BROWSE OUR
HAND
SELECTED
STALLS**

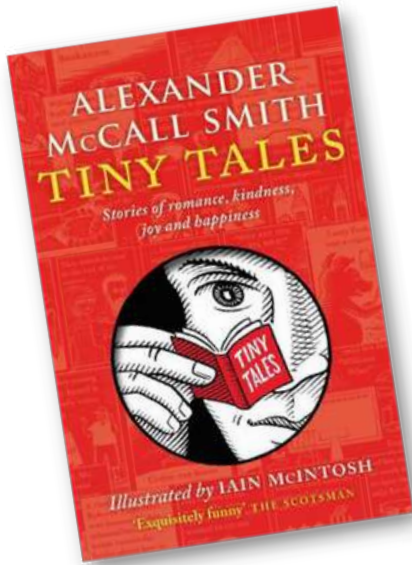


**ENJOY LIVE
ENTERTAINMENT!**

Tickets include: Entry to the Market, a visit to Father Christmas, a drink and a mince pie! £5 Per Adult (Aged 14 and Over) £2 for Children (Over the age of 3)
Under 3's go free!



HIF Reading Group



Sammy Lambert of the HDFT Business Development Team, who hosts the sessions, said "It is my pleasure to support this, I struggled with reading and writing myself, with being dyslexic. It is great to see such a positive group."

The HIF Reading Group has now held three sessions, which were highly successful and enjoyed by all. The Group is getting ready to start a new collection of short stories, by Alexander McCall Smith, exploring ambition, kindness, happiness and romance, described as funny and remarkable! The HIF Reading Group was started after it was recognised that some colleagues struggled with reading skills and this was affecting their working and personal lives. The group has evolved into a supportive and friendly collection of likeminded story lovers, of all skill levels, some who read along, some who simply like to listen to the words! These sessions will be ongoing, keep an eye out for which book will be next - we will even provide you with your own copy! We are also looking for our next book - let us know if you have any suggestions!

If you are interested in attending the Reading Group, please talk to Amelia Helsby or call 01423 557408 to book a place

HIF Social Media Champions

Would you like to be a HIF Social Media Champion?

We are looking for creative individuals to help increase the HIF Social Media presence. Whether you can create posts or just have your ear to the ground, we need you! Guidance and advice will be provided along the way to increase your skillset, you will not be on your own!



If you think you could help in any way, please speak to Amelia, call on 01423 553784 or email amelia.helsby@nhs.net to get involved!

Meet the Teams

We are producing videos to showcase each team within HIF, to be shown on our social media. If you are interested in taking part in a video, please contact hif.harrogate@nhs.net to get involved.



HIF Recruitment Day - 26 May 2022

Following the success of the Recruitment Day held in November 2021, we held a further event on 26 May 2022, at the Cedar Court Hotel.

Colleagues representing the Estates, Facilities and SSD teams attended the event, with support from #teamHDFT Recruitment team colleagues. The event gave an opportunity for the public to learn about HIF services, meet our teams, ask questions about their roles and to apply for available roles, even having a pre-interview on the day!

The event was very well attended and HIF received a total of 36 applications on the day, with an additional 20 being received following the event.

Welcome to all of our new colleagues in our Estates, Facilities and SSD Teams!

We will be hosting a further event at the Cedar Court Hotel on 24 November 2022 - watch our social media for updates!





Nominate your HIF Hero today!

Is there a particular HIF colleague or team who deserves recognition?

If you feel a particular HIF colleague or team has impressed you, we want to hear from you!

Did they make a real difference?

Did they make an outstanding contribution to HIF and #teamHDFT?

**Do they incorporate the KITE values?
(Kindness, Integrity, Teamwork,
Equality)**



**If so, please scan the QR code above or visit
<https://rb.gy/fjdny5>
Complete the form to let us know!**

Top tips for your nomination:

- Please provide as much information as you can
- Give specific examples to support your nomination to show how they have made a difference or gone that extra mile
- Please try to include their name, role and which ward or department they were working in, if possible

HIF and Harrogate Hospital & Community Charity (HHCC) Volunteer Team

Upcoming Christmas Market

By kind permission of Harrogate Railway Athletic Football Club, HHCC are delighted to be hosting their annual Outdoor Pop Up Christmas Market!

Harrogate Hospital
& Community Charity



The event will be held on Sunday 27 November 2022, 10am-4pm at the Harrogate Railway Athletic F.C., Station View, Harrogate, North Yorkshire, HG2 7JA.

They will have live music, merry donkeys, Father Christmas in his Grotto and hand selected stalls including arts, crafts, handmade jewellery, wax melts and candles, Christmas decorations plus much more. Food and drinks will also be available from the Harrogate Railway Athletic Football Club, including a licenced bar. This will be a perfect opportunity to get a head start on your Christmas shopping and for your little ones to meet Father Christmas!

HHCC are also accepting stall applications for their Outdoor Pop up Christmas Market – if you or anyone you know who would be interested in having a stall please contact the HHCC and Volunteer Team by emailing hdft.hhcc@nhs.net or call 01423 557408.



To get your tickets please visit scan the QR code:

**HARROGATE HOSPITAL & COMMUNITY CHARITY'S
OUTDOOR POP UP CHRISTMAS
MARKET 2022!**

HARROGATE RAILWAY ATHLETIC F.C. HG2 7JA

**27
NOVEMBER
2022**

**CHILDREN CAN VISIT
FATHER CHRISTMAS FOR
£2!**

UNDER 3'S GO FREE!

www.hhcc.co.uk @harrogatehcc @harrogatehospitalcharity @harrogatehospitalcharity @harrogatehospital&communitycharity @Harrogatehospitalcharity

**DID YOU
KNOW ?**

You can now access the HIF Staff Portal through the #teamHDFT app!

Download the app today and find the brand new HIF section

The app now contains a HIF specific button, where you can find links to the HIF staff Portal, our social media pages, HIF Hero nomination and plenty more to come!



Scan the QR code for download instructions

