

**Board of Directors Meeting  
to be held on Tuesday, 22 June 2021 at 9.00am  
at the Pavilions, Great Yorkshire Showground, Harrogate**

**AGENDA**

Item No.	Item	Action	Lead	Paper	Time
1.0	<b>Welcome and Apologies for Absence</b>	Note	Chairman	Verbal	9.00
2.0	<b>Declarations of Interest and Register of Interests</b> <i>To declare any new or changes to interests; and any interests in relation to open agenda items</i>	Note	Chairman	Verbal	
3.0	<b>Minutes of the previous HIF Board held on 27 April 2021</b>	Approve	Chairman	Attached	
4.0	<b>Matters Arising and Action Log</b>	Approve	Chairman	Attached	9.10
5.0	<b>Chairman's Report</b>	Note	Chairman	Verbal	9.20
5.1	<b>HDFT Board Changes to Articles of Association and Appointment of Managing Director</b>	Note		Attached	
5.2	<b>Appointments Committee Recommendation</b>	Note/ Approve		Attached	
6.0	<b>Interim Chief Executive Report</b>	Discuss/Note	Interim Chief Executive	Attached	9.35
7.0	<b>Interim Managing Director Report Including:</b> <b>Business Plan</b> (Appendix A) <b>Apprenticeship Scheme</b> (Appendix B) <b>Risk Register</b> (Appendix C) <b>Policy Register Update</b> <b>SFIs/SOs Update</b>	Discuss/Note Discuss/Note Discuss/Approve Discuss/Note	Interim Managing Director	Attached	9.55
8.0	<b>Harrogate Hospital &amp; Community Charity's news, updates and events</b>	Discuss/Note	Head of Charity & Business Developm't Project Manager	Verbal	10.30
9.0	<b>Health and Safety Report</b>	Discuss/Approve	Interim Managing Director	Verbal	10.50
10.0	<b>HIF Board Committees</b>	Discuss/Note	Committee Chairs		10.55
10.1	People and Culture Chair's Report			Attached	
10.2	Governance and Compliance Chair's Report			Verbal	
11.0	<b>Workforce &amp; Organisational Development Report</b>	Discuss/Note	Head of HR	Attached	11.05
12.0	<b>Finance Report</b>	Discuss/Note	Deputy Director of Finance	Attached	11.30

<b>13.0</b>	<b>Board Meeting/Workshop Workplan</b>	Note	Chairman	Attached	11.45
<b>14.0</b>	<b>Risks</b> <i>Any additional Risks identified during the meeting to be considered for inclusion on the Risk Register</i>	Discuss	Chairman	Verbal	
<b>15.0</b>	<b>Any Other Business</b>	Discuss/Note/ Approve	Chairman	Verbal	11.50
<b>16.0</b>	<b>Evaluation of Meeting and Any Items to Escalate to HDFT Board</b>	Discuss/Approve	Chairman	Verbal	11.55
<b>17.0</b>	<b>Date and Time of Next Meeting</b> Tuesday, 24 August 2021 at 9am				