

**Board of Directors Meeting
to be held on Tuesday, 26 October 2021 at 9.00am
at the Pavilions, Great Yorkshire Showground, Wetherby Road, Harrogate**

AGENDA

Item No.	Item	Action	Lead	Paper	Time
1.0	Welcome and Apologies for Absence	Note	Chairman	Verbal	9.00
2.0	Declarations of Interest and Register of Interests <i>To declare any new or changes to interests; and any interests in relation to open agenda items</i>	Note	Chairman	Verbal	
3.0	Minutes of the previous HIF Board held on 24 August 2021	Approve	Chairman	Attached	
4.0	Matters Arising and Action Log	Approve	Chairman	Attached	9.10
5.0	Chairman's Report	Note	Chairman	Attached	9.20
6.0	Interim Chief Executive Report	Note	Interim Chief Executive	Attached	9.35
7.0	Managing Director Report	Note	Managing Director	Attached	9.55
8.0	XXXXXXXXXXXXX Progress Report	Discuss	Interim Chief Executive	Attached	10.15
9.0	HIF Board Committees	Note	Committee Chairs		10:30
9.1	People and Culture Chair's Report			Attached	
9.2	Governance and Compliance Chair's Report			Attached	
Comfort Break (10.40 – 10:50)					
10.0	Workforce & Organisational Development Report	Note	Head of HR	Attached	10:50
11.0	Annual Pensions Governance Report	Note/Discuss	Head of HR	Attached	11:10
12.0	Finance Report	Note	Deputy Director of Finance	Attached	11:20
13.0	Contract Review Meeting Minutes	Note/Discuss	Chairman	Attached	11:35
13.1	Minutes for meeting held on 14 July 2021				
14.0	Development of Integrated Board Report	Note/Discuss	Managing Director	Verbal	11:40
15.0	Board Meeting/Workshop Workplan	Note	Chairman	Attached	11.45

16.0	Risks <i>Any additional Risks identified during the meeting to be considered for inclusion on the Risk Register</i>	Discuss	Chairman	Verbal	
17.0	Any Other Business	Discuss/Note/ Approve	Chairman	Verbal	11.50
18.0	Evaluation of Meeting and Any Items to Escalate to HDFT Board	Discuss/Approve	Chairman	Verbal	11.55
19.0	Date and Time of Next Meeting Tuesday, 21 December 2021 at 9am				