

**Board of Directors Meeting  
Tuesday 26<sup>th</sup> April 2022**

**Integrated Board Report**

<b>Agenda Item Number:</b>		7.0
<b>Presented for:</b>	Discussion/Approval	
<b>Report of:</b>	Integrated Board Report	
<b>Author (s):</b>	Managing Director	
<b>Report History:</b>	None	
<b>Publication Under Freedom of Information Act:</b>	This paper should not be made available under the Freedom of Information Act 2000 if requested.	
<b>Links to HIF's Objectives</b>		
<b>Deliver an efficient and effective service offering to Harrogate and District Foundation Trust</b>	√	
<b>Create strong sustainable partnerships</b>	√	
<b>Develop sustainable organisational systems</b>	√	
<b>Develop and maintain a strong, efficient and agile workforce</b>	√	
<b>Strengthen the local community through collaboration</b>		
<b>Recommendation:</b>		
The Board of Directors is asked to consider the attached report.		

## **Board of Directors Meeting**

**26<sup>th</sup> April 2022**

### **Integrated Board Report**

#### **1.0 Introduction**

- 1.1 Work has been ongoing over a number of months to develop an Integrated Board Report (IBR) for consideration at the monthly Board of Directors meeting. The initial report is attached for discussion.
- 1.2 The format has been developed using the range of reportable KPIs across services included within in the contract. It also highlights current performance and plans across other areas including, Business Development, Finance and Workforce.

#### **2.0 Monitoring arrangements**

- 2.1 The IBR will be developed on a monthly basis for discussion at both Senior Management Team and the Board of Directors. Discussions at SMT will focus on any areas where actions are required to address performance issues. Appropriate actions plans will be developed and reviewed to ensure the required performance standards are met in line with agreed KPIs.
- 2.2 The IBR will be a dynamic document and will reflect the changing needs of the Company as performance monitoring arrangements develop through the introduction of new systems, processes and technology.
- 2.3 As this is the first IBR for the Company, feedback on both the content and format would be welcomed.

#### **3.0 Conclusion**

- 3.1 The Board of Directors is asked to consider/discuss the IBR.

Date: 19/04/22

Ref: AG/