

**HIF Board of Directors**  
**Tuesday 20<sup>th</sup> December 2022, 09:00**  
**Farndale Meeting Room, Harrogate District Hospital**  
**AGENDA**

Item No.	Agenda Item	Action	Lead	Paper	Time
1.	<b>Welcome and Apologies</b>	Note	Chair	Verbal	09:00
2.	<b>Declaration of Interests</b>	Note	Chair	Verbal	
3.	<b>Minutes of Previous Meeting – 25<sup>th</sup> October 2022</b>	Approve	Chair	Attached	
4.	<b>Matters Arising and Action Log</b>	Approve	Chair	Attached	09:20
5.	<b>Chair's Report</b>	Note	Chair	Attached	09:30
6.	<b>Managing Director's Report</b>	Note/Discuss/Approve	Managing Director	Attached	09:45
7.	<b>Integrated Board Report</b>	Note/Discuss	Managing Director	Attached	10:00
8.	<b>Finance Update</b>	Note/Discuss	Head of Financial Management	Attached	10:20
	8.1 HIF Financial Plan Update	Note/Discuss	Managing Director	Verbal	10:40
	8.2 Cash Flow Forecast to December 2023	Note/Discuss/Approve	Head of Financial Management	Attached	
<b>Break 10:50 - 11:05</b>					
9.	<b>Workforce and Organisational Development Report</b>	Note/Discuss	Deputy Director of Workforce & OD/Head of HR (Operations)	Attached	11:05
	9.1 Equality & Pay Gap Report	Note/Discuss	Equality, Diversity and Inclusion Manager	Attached	11:25
	9.2 Catering Report	Note/Discuss	Deputy Director of Estates and Facilities	<b>Presentation (Attached)</b>	11:30
10.	<b>HIF Sub-Committee Chair's Reports</b>	Note			
	10.1 People and Culture		Committee Chair	Attached	11:35
11.	<b>Risk Management Update</b>	Note/Discuss/Approve	Managing Director	Attached	11:45
12.	<b>Any Other Business</b>	Discuss/Note/Approve	Chair	Verbal	11:55
13.	<b>Evaluation of Meeting</b>	Discuss/Approve	Chair	Verbal	
14.	<b>Date and Time of Next Meetings</b> <b>Tuesday 24<sup>th</sup> January 2023, 09:00 – Workshop</b> <b>Tuesday 21<sup>st</sup> February 2023 – 09:00 – Board Meeting</b>				