

**Board of Directors Meeting
to be held on Tuesday, 26 October 2021 at 9.00am
at the Pavilions, Great Yorkshire Showground, Wetherby Road, Harrogate**

AGENDA

| Item No. | Item | Action | Lead | Paper | Time |
|-------------------------------|--|---------------|----------------------------|--------------|-------------|
| 1.0 | Welcome and Apologies for Absence | Note | Chairman | Verbal | 9.00 |
| 2.0 | Declarations of Interest and Register of Interests <i>To declare any new or changes to interests; and any interests in relation to open agenda items</i> | Note | Chairman | Verbal | |
| 3.0 | Minutes of the previous HIF Board held on 24 August 2021 | Approve | Chairman | Attached | |
| 4.0 | Matters Arising and Action Log | Approve | Chairman | Attached | 9.10 |
| 5.0 | Chairman's Report | Note | Chairman | Attached | 9.20 |
| 6.0 | Interim Chief Executive Report | Note | Interim Chief Executive | Attached | 9.35 |
| 7.0 | Managing Director Report | Note | Managing Director | Attached | 9.55 |
| 8.0 | XXXXXXXXXXXXX Progress Report | Discuss | Interim Chief Executive | Attached | 10.15 |
| 9.0 | HIF Board Committees | Note | Committee Chairs | | 10:30 |
| 9.1 | People and Culture Chair's Report | | | Attached | |
| 9.2 | Governance and Compliance Chair's Report | | | Attached | |
| Comfort Break (10.40 – 10:50) | | | | | |
| 10.0 | Workforce & Organisational Development Report | Note | Head of HR | Attached | 10:50 |
| 11.0 | Annual Pensions Governance Report | Note/Discuss | Head of HR | Attached | 11:10 |
| 12.0 | Finance Report | Note | Deputy Director of Finance | Attached | 11:20 |
| 13.0 | Contract Review Meeting Minutes | Note/Discuss | Chairman | Attached | 11:35 |
| 13.1 | Minutes for meeting held on 14 July 2021 | | | | |
| 14.0 | Development of Integrated Board Report | Note/Discuss | Managing Director | Verbal | 11:40 |
| 15.0 | Board Meeting/Workshop Workplan | Note | Chairman | Attached | 11.45 |

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|-------------|---|--------------------------|----------|--------|-------|
| 16.0 | Risks <i>Any additional Risks identified during the meeting to be considered for inclusion on the Risk Register</i> | Discuss | Chairman | Verbal | |
| 17.0 | Any Other Business | Discuss/Note/ Approve | Chairman | Verbal | 11.50 |
| 18.0 | Evaluation of Meeting and Any Items to Escalate to HDFT Board | Discuss/Approve | Chairman | Verbal | 11.55 |
| 19.0 | Date and Time of Next Meeting Tuesday, 21 December 2021 at 9am | | | | |