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| Report of: | The Chairman's Report |
| Date of Board meeting for which this report is prepared | 26 th October 2021 |

HARROGATE INTEGRATED FACILITIES CHAIRMAN'S REPORT

1.0 INTRODUCTION

Since the last HIF Board Meeting I have attended a number of regular catch-up meetings with the Chief Executive and the Managing Director.

I have also had my regular meetings with the Chair of HDFT and the quarterly meeting including myself, the HIF Chief Executive, and the Chair of HDFT (the Chief Executive of HDFT would usually be in attendance but was on annual leave at the time). These meetings have been an opportunity to appraise HDFT of progress, opportunities and challenges in HIF and to seek assurance that our major customer and stakeholder is in agreement with our direction of travel. They have been very positive discussions and HDFT are supportive of HIF's strategy.

2.0 HIF/HDFT BOARD TO BOARD

The HIF/HDFT Board to Board Meeting took place on 24th August 2021, with myself and a number of members of the HIF Board in attendance. The HIF Chief Executive updated the meeting on HIF's progress and future plans and received positive feedback, particularly in relation to people-related issues. The remainder of the meeting related to the environmental agenda, where HIF will take a lead role on behalf of HDFT.

3.0 HDFT COUNCIL OF GOVERNORS/ANNUAL MEMBERS' MEETING

I attended the HDFT Council of Governors' Meeting on 6th September 2021, which was immediately followed by the Annual Members' Meeting (which was also streamed live on YouTube and is available on the HDFT website). Myself and the Managing Director did a short presentation on HIF, which was well received by the audience.

4.0 OTHER MEETINGS

On 23rd September 2021 I met with [REDACTED] the newly appointed Director of Strategy for HDFT. This was a helpful meeting and we will continue to liaise with [REDACTED] as he develops the HDFT strategy.

Along with the independent non-executive directors, I attended a very helpful meeting with the Managing Director and the Business Development Team on 27th September 2021 to discuss the plan for the coming months.

On 13th October 2021 I attended the HIF People & Culture Committee, which is the subject of a separate item on the Board Agenda.

5.0 RECOGNITION

Alongside the Managing Director, I was delighted to be able to present a number of HIF Heroes awards, including to members of the Estates, Sterile Services and Medical Equipment Library teams.

Mark Chamberlain
HIF Chairman
October 2021