

**Board of Directors
Tuesday 19 December 2023
Report from the Managing Director**

Agenda Item Number:		7.
Presented for:	Discussion/ Approval	
Report of:	Managing Directors Report	
Author (s):	Managing Director	
Report History:	None	
Publication Under Freedom of Information Act:	This paper can be made available under the Freedom of Information Act 2000 if requested.	
Links to HIF's Objectives		
Deliver an efficient and effective service offering to Harrogate and District Foundation Trust		√
Create strong sustainable partnerships		√
Develop sustainable organisational systems		√
Develop and maintain a strong, efficient and agile workforce		√
Strengthen the local community through collaboration		√
Recommendation:		
The Board of Directors is asked to note the work that is ongoing across the organisation.		

1.0 Introduction

- 1.1 This report provides the Board of Directors with an update on current matters within the Company.

2.0 [REDACTED] Dispute: Update

- 2.1 Discussion are continuing with the MD from [REDACTED] and a meeting was held on 12 December to try to resolve some areas of the dispute. The meeting concluded without any resolution, although discussions are continuing and I will provide a further update to the Board at the meeting.

3.0 Workforce

Biometrics

- 3.1 Following the agreed delay to start using biometrics across the company the project went live on the 26th October. A number of weekly meetings were held with the operational teams to ensure that clocking in and out exceptions were being dealt with appropriately. This was an important requirement given the inherent link to the pay system. The pay run was undertaken successfully on the 6th December and a final follow up meeting is being held to close off the implementation phase prior to the project being completed and biometrics being business as usual.

4.0 Car Park Management: Update

- 4.1 The new ANPR system has now been live for approximately 12 weeks. The project has seen significant improvements in patient experience and elimination of the congestion on Lancaster Road. During this period, we have resolved a number of operational issues, including reconfiguration of ANPR cameras including increasing drop off/ waiting times at Briary. Additional parking terminals have been installed for local concessions to be added e.g. Supplies department. We continue to work in partnership to improve and enhance our approach further and are working with the Trust and Parking Eye to increase flexibility in the utilisation of staff spaces across the site. We are now receiving management data which is supporting our approach.

5.0 Catering Update: Staff Christmas Meals

- 5.1 As in previous years, HIF provided a free three course Christmas lunch for all staff across teamHDFT based at Harrogate Hospital. The catering team produced over 450 sittings per day across 5 days and provided an evening meal session. This year's uptake was higher than any other year and the team received excellent feedback from our customers. A number of managers assisted the Herriots front of house team with clearing tables during the busy lunch sessions.

6.0 Team HDFT Impact

- 6.1 HIF have commenced engagement with the Impact programme with the Deputy Director of Estates and Facilities attending the first phase of the programme. Three day “Bootcamps” were held as an introduction to the Impact continuous improvement programme. It is anticipated that more focused engagement directly with HIF will come at Wave 3/4 in 2024 when the Impact management system will be deployed more widely cross the company.

7.0 Company Accounts

- 7.1 Following approval of the accounts on the 6 December, work has been continuing to finalise the accounts with Saffrey. The aim is for this to be concluded by 15 December, with a view to the accounts being dispatched by courier w/c 18 December. A further update will be provided at the meeting.

8.0 Conclusion

- 8.1 The Board of Directors is asked to -

8.1.1 Note the work that is ongoing across the Organisation.

Date: AG/AC
Ref: 13/12/23