

Board Committee report to the Board of Directors

Committee Name:	Governance & Compliance Committee
Committee Chair:	Lucy Hind
Date of last meeting:	11 th October 2021
Date of Board meeting for which this report is prepared	October 2021

Summary of key issues:

This was the first meeting of the Governance & Compliance Committee since earlier in 2021.

A lot of discussion took place and re alignment of the group.

We welcomed **xxxxxxxxxx** to the team who has joined HIF on a secondment for 12 months.

The minutes from our last meeting were signed off.

Key areas of discussion at this meeting were as follows:

Work currently under way with new processes being introduced around Risk which **xxxxxxxxxx**) is looking at and she will align with the new HDFT system being introduced so that there is alignment – LHs & KS (Kate Southgate) will be discussing this and its wider potential usage during November and this will be introduced at the next G&C meeting in December.

LHs & KS are working up a new plan for the meetings aligned to the work plan and this will be aligned to a longer meeting being set for every other meeting to allow a wider audience to be included in the G&C meetings (team members from different areas will be invited to discuss their areas and report to the committee on activity).

The ToR is under review and KS will be bringing this back to our next meeting to ensure inclusive of our new member.

We will be reviewing the membership (option to also additionally include the DD Estates on appointment).

LHs & KS are additionally reviewing a policy register system which will be brought to the committee for discussion.

At our next meeting in December we will be reviewing premises assurance and having a more in-depth discussion re a ROSTA policy and business case sign offs which we need to consider from an assurance and governance perspective with the conflict of interest of both Interim Chief Executive Officer and Interim Managing Director

LHs has additionally set up a monthly catch up with LH to discuss the agenda and required monthly documents.

The feedback from the meeting was positive and reiterated that it was a necessary committee that has value for both the organisation and the parent company and that we felt that we have a good footing to move the committee forward with the new inclusions and changes.

This committee continues to align its duties with the People and Culture committee to ensure that there is consistency in approach and to limit any duplication of activity.

Are there any significant risks for noting by Board? (list if appropriate)

Nothing to note at this time.

Any matters of escalation to Board for decision or noting (list if appropriate)

Nothing to note at this time.

For future report outs we will be aligning any risk requirements that need to be escalated based on the new system implementation.